



Federation Headteacher: Mr M Elcock
Federation Deputy Headteacher: Mrs E Bourner



Wednesday 16th October 2024

Re: Staff Updates and Communication

Dear Parents/Carers,

I would like to take a moment to address some important staff updates and changes that are currently taking place within our schools.

At times, the need for careful communication is essential and I want to ensure that I have all the correct information before sharing updates with you. I fully understand that any delays in communication can be frustrating and I want to reassure you that my intention is to avoid any potential misunderstandings or misinformation, which can create uncertainty or even mistrust. My goal is always to provide you with clarity and accurate information.

As some of you may already be aware, we have been experiencing some staff absences and changes recently and I am actively managing these to ensure continuity for our children. I will always strive to be as transparent as possible; however, there are times when confidentiality needs to be respected and I hope you can appreciate the delicate balance I must maintain in these situations.

Here are the current staff updates:

- Ms Perkins will be returning after the half-term on **Monday 4th November 2024**. Mrs Scott, who is familiar with our school, will be teaching in the Georgia O'Keeffe Class for the remainder of this half-term.
- Miss Fox is also currently off work and is expected to return on **Tuesday 22nd October 2024**. During her absence, Mrs Smith will be covering her class and I have arranged for an additional agency support staff member to assist in the classroom.
- Lastly, Mrs Matthews is currently unwell but will be returning to work on **Monday 21st October 2024**.

I understand that any staff changes can sometimes cause concern, especially when it affects your child's daily routine. Please be assured that we are doing everything we can to manage these transitions smoothly and with minimal disruption to learning. I truly appreciate your patience and support as we navigate these changes.

Thank you again for your continued understanding.

Kind regards,

Mr M Elcock



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